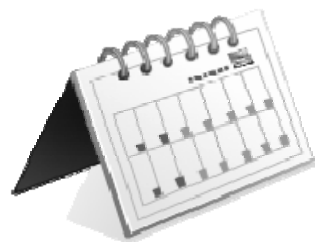


ADDITIONAL INFORMATION

- ◆ All Professional Ministerial Certifications are designed to be completed in 2 years.
- ◆ Online Theological Modules will be offered Fall 2011.
- ◆ Retreat options will be available. An approved retreat is required before the interview process.
- ◆ The practicum can be completed at any time during the certification process. Forms can be obtained from the AOD Office of Evangelization & Catechesis.
- ◆ A review board consisting of at least 3 members (AOD, nominee by Vicar, & Certified Ministerial Professional within your area of ministry will conduct your final interview.
- ◆ All certifications will have 2 levels:
 - ◆ A Professional Ministerial Certification
 - ◆ A Master's Level Certification for those with advanced degrees



CERTIFICATION LENGTH & RENEWAL

Certification for all Professional Ministry is granted for (5) five years.

What is needed for renewal:

1. Completed renewal application.
2. Proof of approved enrichment classes or continuing education.
* a total of 50 hours are required.
3. Enrichment or coursework must be related to the specific area of ministry for which recertification is applied.

Renewal is available for Christian Service, Pastoral Ministers & other Certifications not listed in this brochure.

Contact the Office of Evangelization & Catechesis for more information.

FOR INFORMATION & APPLICATION CONTACT:

**Ministerial Certification
Archdiocese of Detroit**

313-237-5904

Fax 313-237-5867

Email: ministerialcertification@aod.org

Office of Evangelization & Catechesis

**ARCHDIOCESE OF DETROIT
305 MICHIGAN AVENUE
DETROIT MI 48226**

**313-596-7312
313-237-5904**

Professional Ministerial Certification



**Liturgical Musician
Youth Minister
RCIA Coordinator
DRE/PCL**

Why Certification?

The Church has always required proper preparation

for those who exercise a ministry.

In the same way,

CIC , canon 231 states that:

“lay persons who devote themselves permanently or temporarily to some special service of the Church are obliged to acquire the appropriate formation which is required to fulfill their function properly.”

Lay ecclesial ministers,

just like the ordained, need and deserve formation of high standards, effective methods, & comprehensive goals.

“To set high standards,” said John Paul II, means both to provide a thorough basic training and to keep it updated. This is a fundamental duty, in order to ensure qualified personnel for the Church’s mission.”

Effective formation methods address the whole person: emotions, imagination, will, heart, and mind. It is the whole person who ministers, so the whole person is the proper subject of formation.

Co-Workers in the Vineyard of the Lord
Part 2, B: Pastoral Application, Formation for Ecclesial Lay Ministry

THE PROCESS

The process is the same for all Professional Ministerial Certifications.

OVERVIEW:

Application
Theological & Ministerial Core Modules
Retreat
Practicum/Internship
Interview

Let’s Begin

Application

1. Request & Complete Application
2. Provide supporting Documentation
 - a. Transcripts
 - b. Equivalencies
 - c. Letters of Recommendation
 - d. Self-Assessment Instrument

Intellectual

Core Theological Modules

(4) - Two hour classes of each of the following modules (for a total of 24 sessions/48 total contact hours):

- ◆ **Catholic Theology**
- ◆ **Sacred Scripture**
- ◆ **Catholic Spirituality**
- ◆ **Ecclesiology: Catholic Church**
- ◆ **Liturgy and Sacraments**
- ◆ **Catholic Moral Theology**

Relevant

Ministerial Modules

(3) - Two hour modules in each of the following modules (for a total of 9 sessions/18 total contact hours):

- ◆ **Administration**
- ◆ **Methodology**
- ◆ **Program Planning**

Spiritual

Retreat

The formation component is designed to nurture each student’s spiritual life and commitment to life-long ministerial development.

The retreat(s) will foster students’ openness to ongoing conversion and provide a spiritually nurturing environment through which students can grow in their prayer lives.

- ◆ Retreat offered by AOD
- ◆ Retreat of candidate’s choosing and meeting this component.

Pastoral

Practicum/Internship

Each student will complete a practicum. The Office of ECS will collaborate with the Department of Parish Life and Services and SHMS Institute for Ministry in placing students in parishes or apostolates for their practicum.

- ◆ Each student will be assigned a mentor who will supervise their practicum.
- ◆ The practicum should comprise a minimum of 40 hours of work, including both preparation and presentation time.
- ◆ Additionally, the practicum for the DRE & Liturgical Musician certification will entail the preparation and teaching of a 40-minute

Qualified

Interview

- ◆ Consists of at least three members.
- ◆ Reviews Applications, Modules, Practicum work, & overall requirements for Content & Compliance.
- ◆ Interviews Candidate to confirm comprehension & completion of requirements.



Certified!

Archdiocese of Detroit